





# Nonconformance Report

<b>Project Name:</b> Orland Park, 153rd St. Station Rehabilitation		
<b>Contract #:</b> PO0011245	<b>Project #:</b> 4794	<b>Task #:</b> N/A
No payment will be authorized for processes, materials or work found to be deficient, or in nonconformance with the contract until corrective action(s) have been submitted, approved, implemented and verified as effective in preventing reoccurrence.		
<b>NCR #: 01</b>		<b>Date of Issue:</b> 1/18/2018
<b>Recipient:</b> ABC Company Rick Jones - Project Manager 123 State St. Chicago, IL 60606	<b>Issuer:</b> Metra Joe Smith - Project Manager 547 W. Jackson Blvd. Chicago, IL 60661	
<b>Nonconformance Location:</b>		
153rd St. Station, Orland Park, IL		
<b>Nonconformance &amp; Root Cause</b>		
<b>Nonconformance:</b> (Deficiency of Elements #06 - Product Identification & Traceability and #15 - Training)		
No material certifications were provided for RFIM #01.		
<b>Proposed Corrective Action:</b> <input type="checkbox"/> Use As Is <input type="checkbox"/> Repair <input type="checkbox"/> Rework <input type="checkbox"/> Scrap <input checked="" type="checkbox"/> Other		
Obtain and submit material certifications for all material included in RFIM #01. Moving forward, include & submit material certifications, as required, for all material purchases.		
Joe Smith	_____	2/1/2018
<b>(Proposed Action By) Issuer Signature</b>	<b>Issuer Manging Director Signature (Use As Is Only)</b>	<b>Corrective Action Due Date</b>
<b>Root Cause (by Recipient)</b>		
Third Party Project Manager was unaware of material certification requirement. Third Party Project Manager did not have prior QMP training as required.		
<input checked="" type="checkbox"/> <b>Proposed Corrective Action Accepted</b>		
_____	1/21/2018	
<b>Recipient Signature</b>	<b>Acceptance Date</b>	
<input checked="" type="checkbox"/> <b>Alternate Corrective Action Accepted (Attach Copy of Issuer Approval)</b>		
<b>Alternative Corrective/Preventive Action Taken:</b>		
In addition to proposed corrective action, Third Party PM will be trained in QMP requirements. Third Party will submit signed attendance sheet along with training log as objective evidence that training has been completed.		
		
<b>Recipient Signature</b>		
<b>Corrective/Preventive Action Verified / Comments:</b>		
Material certifications for RFIM #01 received along with objective evidence of Third Party PM training.		
		1/22/2018
<b>Issuer Approval Signature</b>	<b>Issuer Manging Director Approval Signature</b>	<b>Date of Closure</b>