



Consultant Quality Verification Statement

Instructions

The instructions presented in this document shall be followed by all Third-Party Contractors regarding the Consultant Quality Verification Statement. This document confirms that an internal Quality Control (QC) review has been completed for a project by the Consultant, in accordance with Metra's Third-Party Contracts Quality Management Plan (TPCQMP), and that the corrective action for any comments or findings resulting from the QC review has been verified to be complete. This document only needs to be submitted with "Issued for Bid" and "Issued for Construction" deliverables.

The Consultant shall prepare the Quality Verification Statement and print it on their corporate letterhead. The "Consultant Quality Verification Statement - Sample" provides the necessary language and signatures to be included in this statement and should be referred to during the development of this document. The Project name, Metra Project number, Contract number and Task number should be clearly identified in the document. All signature lines shall be signed and dated prior to submitting the Consultant Quality Verification Statement to Metra.

Notes:

1. The general language of the "Consultant Quality Verification Statement – Sample" has been developed by Metra and shall not be altered by the Third-Party Contractor but used verbatim.