



## Memorandum

**DATE:** 12/01/2023

**TO:** Interested Participants Providing Feedback on the 2022  
Capital Delivery and Engineering Manuals

**FROM:** Pedro Hurtado/Alicia Pitlik  
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**SUBJECT:** How to provide feedback via email

Metra published manuals for major components of project work - Design and Construction - in November 2022. The Third Party Contract Quality Management Procedure (TPCQMP) has also been revised to coordinate with the new Design and Construction Manuals. The manuals are intended to guide teams to successful completion of Metra work.

### **Providing feedback via email**

Metra welcomes your feedback on the manuals and forms as you utilize them. If you have recommendations for improvements, comments, new content suggestions or any other helpful items to add to the Capital Delivery and Engineering website, please send an email Pedro Hurtado and Alicia Pitlik: [phurtado@metrarr.com](mailto:phurtado@metrarr.com) and [apitlik@metrarr.com](mailto:apitlik@metrarr.com).