



Metra Vendor Development Virtual Series

“Metra’s New Procurement Portal” Workshop

Presented By:

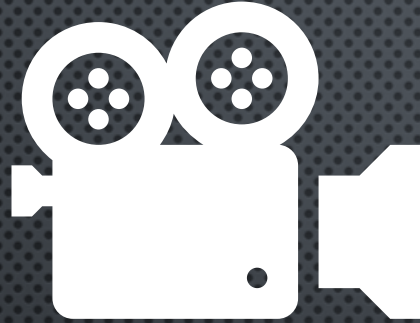
James Barker - Department Head of Construction & Facilities Maintenance Procurement
&
Steve Bauman - Sr. Contract Agent



PRESENTATION GUIDELINES/HOUSEKEEPING



Presentation
will be
recorded



Keep Camera
off throughout
presentation



Stay on mute.
Use the chat
box for
questions



Questions will
be answered
at the end of
the
presentation

LOCATING BONFIRE PORTAL



 Find Next Departure

 Maps & Schedules

 Service Alerts

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Purchasing & Procurement

To current and potential vendors: Thank you for your interest in doing business with Metra as either a prime contractor or subcontractor.

Metra's New Procurement Portal

Metra is transitioning to a new Procurement portal called Bonfire where all solicitations are to be advertised and Contractor bids and proposals will be submitted electronically and received through the Bonfire portal.

Effective for all procurements advertised on or after October 1, 2022, Metra will transition to electronic posting and submission only through Bonfire for all bids and proposals. Vendor questions regarding a solicitation shall be submitted through the Bonfire portal only.

For procurements advertised prior to October 1, 2022, contractors will continue to download solicitations through Metra's Procurement page and submit bids and proposals as specified in the solicitation.

Vendors wishing to do business with Metra and submit bids or proposals must register with Bonfire and upload submissions through the Bonfire portal, available at:

[HTTPS://METRA.BONFIREHUB.COM/PORTAL/?TAB=LOGIN](https://metra.bonfirehub.com/portal/?tab=login)

follow the link to Bonfire vendor registration page to register your company. Vendors must register with Bonfire and Metra even if the vendor is currently registered with Metra. When registering with Bonfire, please be sure to select the same NAICS codes on Bonfire and Metra to ensure your firm is notified of solicitations matched to your NAICS codes.

Registration is free and easy to setup. Should you need assistance setting up your account in Bonfire, please contact Bonfire Interactive Support at support@gobonfire.com.

Due to the pandemic and in the interest of maintaining social distancing, virtual bid openings for Invitations for Bids (IFB's) will continue to be conducted via the live Internet Webcast only at the location, date and time as specified in the individual solicitations. All interested parties wishing to view the public bid openings can go to:


<https://metra.com/webcasts>

Click on "Metra Bid Opening Session XX/XX/20XX"

VENDOR REGISTRATION WITH BONFIRE

Procurement Portal

Metra




Department:

All

Log in

Open Public Opportunities

Past Public Opportunities


 Log in with your Bonfire Account

Email

Password

Log in

[Forgot your password?](#)

 New Vendor Registration

[Create your free Bonfire account »](#)

BONFIRE PROCUREMENT PORTAL

Procurement Portal

Metra

Metra

Department: All

Open Public Opportunities

Past Public Opportunities

My Opportunities

Search

Status	Ref. #	Project	Department	Close Date	Days Left	Action
OPEN	IFB No. 109333	Rail and Switch Grinding Services	Purchasing	Nov 10th 2022, 2:00 PM CST	2	View Opportunity
OPEN	IFB No. 91884	Network Switches	Purchasing	Nov 10th 2022, 2:00 PM CST	2	View Opportunity
OPEN	IFB No. 113183	Miscellaneous Electrical Supplies	Materials and Service	Nov 16th 2022, 2:00 PM CST	8	View Opportunity
OPEN	IFB 108645A	Locomotive Batteries and Accessories	Purchasing	Nov 16th 2022, 2:00 PM CST	8	View Opportunity
OPEN	IFB No. 92153C	Cab Seats for Locomotives, Gallery Cab Cars and Highliners - Rebid	Purchasing	Nov 18th 2022, 2:00 PM CST	10	View Opportunity
OPEN	LIQ 111742	Engineering and NEPA Environmental Assessment and Environmental Services for Woodstock Layover Yard Project	Professional Services	Dec 6th 2022, 4:00 PM CST	28	View Opportunity

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[Portal Security](#)

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Powered by

Bonfire

ACCESSING BIDS/PROPOSALS

IFB No. 109333 - Rail and Switch Grinding Services

Metra [Back to list](#)



Project Details

Project: Rail and Switch Grinding Services

Ref. #: IFB No. 109333

Department: Purchasing

Type: IFB

Status: OPEN

Open Date: Oct 17th 2022, 12:00 PM CDT

Intent to Bid Due Date: Nov 10th 2022, 2:00 PM CST

Questions Due Date: Oct 27th 2022, 4:00 PM CDT

Close Date: Nov 10th 2022, 2:00 PM CST

Days Left: 2

Project Description:

Rail and Switch Grinding Services to be used on an as-needed basis for a two-year period

November 2022

[prev](#) [next](#)

Sun	Mon	Tue	Wed	Thu	Fri	Sat
30	31	1	2	3	4	5
OPEN						
6	7	8	9	10	11	12
OPEN						
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	1	2	3

Important Events:

Search

Status	Event Name	Location	Description	Dates	Mandatory
ONGOING	Open Date	Online Portal	Posting date for the Opportunity	Oct 17th 2022, 12:00 PM CDT	N/A
UPCOMING	Close Date	Online Portal	Deadline for Submissions	Nov 10th 2022, 2:00 PM CST	N/A
UPCOMING	Intent to Bid Due Date	Online Portal	Deadline to indicate your intent to Bid	Nov 10th 2022, 2:00 PM CST	Yes

LOCATING PROJECT INFORMATION

File	Type	Description	Date Created	Actions
1 IFB No 109333 Bid Package.pdf	Documentation	Complete Bid Package	Oct 12th 2022, 5:16 PM CDT	Download
2 Required Exhibits 1-G thru 1-J.pdf	Documentation	Required Exhibits	Oct 12th 2022, 5:18 PM CDT	Download
3 IFB No 109333 Exhibit 1-U Pricelist.pdf	Documentation	Required Exhibit 1-U Pricelist	Oct 12th 2022, 5:34 PM CDT	Download
4 IFB No 109333 Exhibit 1-Z Contract Signature Page.pdf	Documentation	Required Exhibit 1-Z Contract Signature Read more...	Oct 12th 2022, 5:24 PM CDT	Download
Addendum No 1 IFB 109333 Rail and Switch Grinding Services.pdf	Addenda	Addendum No. 1 dated 10/28/2022	Oct 28th 2022, 9:36 AM CDT	Download
Requested Information: Listed below are the documents and information needed to complete your submission:				
Name	Type	# Files	Requirement	
Exhbit 1-U Pricelist	File Type: PDF (.pdf)	Multiple	REQUIRED	
Exhibit 1-Z Contract Signature Page	File Type: PDF (.pdf)	Multiple	REQUIRED	
Exhibits 1-G thru 1-J	File Type: PDF (.pdf)	Multiple	REQUIRED	

BONFIRE VENDOR HELP CENTER

Procurement Portal

Metra

Department: All

Opportunities **Past Public Opportunities** **My Opportunities**

Vendor Help Center

CHECK OUT THE VENDOR KNOWLEDGE BASE

[Search Vendor Help Center](#)

MOST POPULAR ARTICLES

1. Why am I seeing a "You cannot use this password" error?
2. Vendor Registration
3. Creating and Uploading a Submission
4. How do I log into or out of my Bonfire account?
5. How do I contact the Project Owner?

[Create New Ticket](#)

Project	Department	Close Date	Days Left	Action
09333 Rail and Switch Grinding Services	Purchasing	Nov 10th 2022, 2:00 PM CST	2	View Opportunity
1884 Network Switches	Purchasing	Nov 10th 2022, 2:00 PM CST	2	View Opportunity
13183 Miscellaneous Electrical Supplies	Materials and Service	Nov 16th 2022, 2:00 PM CST	8	View Opportunity
45A Locomotive Batteries and Accessories	Purchasing	Nov 16th 2022, 2:00 PM CST	8	View Opportunity
2153C Cab Seats for Locomotives, Gallery Cab Cars and Highliners - Rebid	Purchasing	Nov 18th 2022, 2:00 PM CST	10	View Opportunity
42 Engineering and NEPA Environmental Assessment and Environmental Services for Woodstock Layover Yard Project	Professional Services	Dec 6th 2022, 4:00 PM CST	28	View Opportunity

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Powered by **Bonfire**

SUBMITTING BIDS/PROPOSALS

 Messages

Public Notices (0)

Vendor Discussions (0)

There is currently nothing to display here.

Submission

Intent to Bid

Prepare

Prepare Your Submission

Prepare as:

MIRE

Prepare Your Submission

New to Bonfire? Here's a quick overview of the submission process.



Submission

Intent to Bid

In order to prepare a submission you must first submit your Intent to Bid by Nov 10, 2022 2:00 PM CST.

Do you intend to bid on this opportunity?

☒ Yes ☐ No

Submit

QUESTIONS?

Thank You!

Next Workshops:

Metra's Capital Projects

November 16, 2022

Metra's Payment Process

November 17, 2022

How to be Responsive to DBE Compliance Requirements for Bid/Proposals

December 6, 2022

Metra's Third-Party Contractor Quality Management Program

December 7, 2022